

West Springs School Development Association (WSSDA)

November 28, 2011 - Agenda

Miriam commenced the meeting at 6:30pm. Copies of Agenda and September 19th minutes were already distributed to attendees.

1. Welcome and Introduction of the current Executive Board
 - Miriam Voloshin – President, Jayne Starr – Vice President (absent), Jill Molinaro – Treasurer, Tara Boucher – Secretary, Jason Jansen – Member-At-Large
2. Approval of Agenda – Jill Molinaro
3. Approval of Previous Minutes, Sept 19th, 2011, Tamara Remillard
4. Website has been updated – Please visit our website at www.wssda.ca often for information about our fundraising and events, etc.. Miriam plans to post the playground video presentation that was shown at the grand opening.
5. Report by Treasurer, Jill Molinaro: Jill advised that the balance per the October 15, 2011 bank statement, the most recent available, is out-of-date given the significant number of cheques written for the completion of the playground since that date. Jill will provide a full report at the next meeting.
6. Fundraising for 2011/2012
 - 6.1. Fundraising going well. See the WSSDA Fundraising Progress 2011/2012 spreadsheet.
 - 6.2. 50/50 at the Halloween Howler raised \$242.
 - 6.3. Balzac Meats did really well – thanks to Jayne Starr and Tara and Sean Boucher - \$3596. We will run another round of Balzac Meats in the spring. Balzac Meats tells us that a second run usually does even better than the first in a school year.
 - 6.4. Chapter's Shopping Night was cancelled as requiring too much effort (with volunteer hours) for low return.
 - 6.5. Perry Thompson's family photos raised \$200
 - 6.6. Mabel's Labels is ongoing but has raised \$75 to date.
 - 6.7. We have received \$3400 from the sale of Safeway gift cards (per Birchcliff Resources) – thanks to Jacquie for making these arrangements again this year.
 - 6.8. G.R.O.W. Campaign has approx. \$2000 in donations so far and will continue to be promoted.
 - 6.9. Christmas shopping raffle is happening right now. Miriam advised that interested parties can buy from her after the meeting. Hoping to make about \$1200 from this fundraiser.
 - 6.10. Scholastic Book Fair starts this week. We need more volunteers, especially for Friday – please sign up. We hope to raise \$1000 from this event.
 - 6.11. Classroom basket "silent auction" has been rescheduled from Christmas time to the spring.
 - 6.12. Miriam advised that fundraising efforts are going well and should meet budget with planned events.

7. Playground Committee Update – still things to complete
 - 7.1. Donor Recognition Display will be installed in the spring.
 - 7.2. Miriam responded to the CFEP Financial Reporting Request (to validate WSSDA expenditures to CFEP)
 - 7.3. A volunteer accountant is helping compile a GST Rebate – we expect an approximate \$5000 refund.
 - 7.4. Miriam is arranging thank you cards to our in-kind and superior donors.
8. New business or questions. No questions were raised.
9. Next meeting date: February 27, 2012 in conjunction with School Council.
10. Meeting Adjourned - approved by Sharon Ellis and seconded by Tara Boucher - at 6:45pm.